STUDENT RETENTION PLACEMENT COMMITTEE FORMS

School ___________________________ Date of Meeting ________________________

Student’s Name ____________________________

Grade ______________________

The Student Retention Placement Committee met and reviewed grades, standardized test scores, attendance, and the student’s age. It is the recommendation of this committee that ____________________________ (student) be retained or promoted to the _________ grade.

Principal’s Signature ___________________________ Date ________________

Classroom Teacher’s Signature ___________________________ Date ________________

Counselor’s Signature ___________________________ Date ________________

This form is to be filed in the student’s cumulative folder.
STUDENT RETENTION PLACEMENT COMMITTEE FORMS (Cont.)

ATTENDANCE

<table>
<thead>
<tr>
<th>School</th>
<th>Date of Meeting</th>
</tr>
</thead>
</table>

The Student Retention Placement Committee met and reviewed the attendance of [Student Name] for the ________ school year.

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The committee recommends Retention ______

or

Promotion ______

The ________ school year grade level recommendation is ________________________________.

<table>
<thead>
<tr>
<th>Parent’s Signature</th>
<th>Date</th>
</tr>
</thead>
<tbody>
<tr>
<td>Classroom Teacher’s Signature</td>
<td>Date</td>
</tr>
<tr>
<td>Counselor’s Signature</td>
<td>Date</td>
</tr>
</tbody>
</table>

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